

**ACKNOWLEDGMENT OF RECEIPT OF ELECTION AGREEMENT  
FOR OKLAHOMA STATE UNIVERSITY RETIREMENT  
FOR AN ELIGIBLE EMPLOYEE**

I, \_\_\_\_\_ (the "Eligible Employee"), an employee of Oklahoma  
PRINT FIRST NAME, THEN LAST NAME

State University (the "University") hereby acknowledges receipt of information related to my election to participate in either the Oklahoma State University Alternate Retirement Plan (the "Alternate Plan") or the Oklahoma Teachers' Retirement System ("OTRS"). I understand that I must make an affirmative election within 30 days of my date of eligibility with the University. I also understand that if I do not make an affirmative election to participate in the Alternate Plan, I will automatically participate in OTRS. I understand that my election, once made, may never be revoked and will be binding on the University and me.

I acknowledge that I have been given an *Irrevocable Election Agreement for Oklahoma State University Retirement for an Eligible Employee*. The University has presented to me information regarding the two retirement plans. This will enable me to make an informed decision as to whether I should elect to be a participant in the Alternate Plan or OTRS. I also have the opportunity to further review the following information:

- *Choosing A Retirement Plan* online presentation of OTRS and OSU Alternate Retirement Plans; available at [http://hr.okstate.edu/benefits/retirement\\_plan](http://hr.okstate.edu/benefits/retirement_plan)
- OSU Retirement Program Handout
- ARP – TIAA Website, [www.tiaa.org/okstate](http://www.tiaa.org/okstate)
- OTRS Client Handbook located at [www.ok.gov/TRS](http://www.ok.gov/TRS)

I have been advised that I may wish to consult with my financial advisor, attorney, or accountant as to the implications of electing to participate in the Alternate Plan or OTRS.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Eligible Employee and by the University.

\_\_\_\_\_  
**Employee Signature**

**Employee CWID #:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Employee Date of Eligibility: \_\_\_\_\_

Election Due Date: \_\_\_\_\_